

**ST. BONAVENTURE UNIVERSITY**  
**RECOMMENDATIONS TIMETABLE**  
**2025-2026**

The following timetable shall apply to all applications for tenure, promotion, professor emeritus, and paid leaves during the 2026-2027 academic year:

Deadline

9/1	Application materials submitted via Moodle to department chair
9/19	Chair letter provided to applicant
9/26	Chair letter and applicant response to chair letter submitted via Moodle to dean
10/17	Dean letter provided to applicant and chair
10/24	Dean letter and applicant response to dean letter submitted via Moodle to provost
11/14	Provost letter provided to applicant, chair, and dean
12/05	Provost letter and applicant response to provost letter submitted via Moodle to committee on recommendations
1/19	Tentative date for requested meetings of applicants with committee on recommendations <sup>i</sup>
1/24	Completion of any requested meetings of applicants with committee on recommendations <sup>i</sup>
1/30	Committee on recommendations provides preliminary letter to applicant, chair, dean and provost
2/2	Applicant written requests for hearing to chair of committee on recommendations
2/13	Completion of hearings by committee on recommendations
2/20	Committee on recommendations letter submitted via Moodle to president
3/3	Last day for Committee meeting with President and Provost
3/9	President letter submitted via Moodle to applicant, chair, dean, provost and committee on recommendations.
3/27	Publish list of faculty with granted status

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<sup>i</sup> It is the responsibility of applicants to contact the chair of the committee on recommendations well in advance of this deadline if the applicant would like to schedule a meeting with the committee in advance of the formulation of their preliminary letter.